



ULVERSTON VICTORIA HIGH SCHOOL

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Headteacher: Mr Denis Fay B.Sc. (Hons), N.P.Q.H. Head of School: Mr Matthew Hardwick B.A. (Hons), N.P.Q.H.
Deputy Headteacher: Mrs Susan Hewson B.A. (Hons), N.P.Q.H.



Our Ref: CS/RESULTS

Every day is a learning day

17 August 2017

POST-RESULTS SERVICE: for all Y12 students receiving AS examination results

Dear Student,

If you wish to query your grade, or request your exam papers (scripts) back, then please first seek advice from your subject teacher. **Consent forms, available from school, must be signed by yourself and payment received in full** before the Exams Officer (Mrs Clare Stamp) can submit requests to the exam boards.

Please note the following the deadlines:

- Thurs. 24 August -** this is the last date for the Exam Boards to receive requests for Priority Photocopies of Scripts - *They will arrive in school by 7th September 2017.*
This service is available to students who are unsure about requesting a review of marking and want to check their exam paper beforehand.
- Tues. 19 September -** this is the last date for the Exams Officer to receive Enquiries About Results (EAR) so that they can be processed and submitted to the Exam Boards.
You can request a copy of your exam paper at the same time as requesting a Review of Marking (Post-EAR Script).
- Tues. 26 September -** this is the last date for the Exams Officer to receive requests for Original Scripts so that they can be processed and submitted to the Exam boards.
Original and Post-EAR Scripts will arrive in school between 22nd September – 3rd November 2017.

All of the above services incur a fee – these charges are outlined below. Cash or CHQ (payable to UVHS).

SERVICE	AQA	OCR	PEARSON
Priority Review of Marking	£55	£60	£55
Non-Priority Review of Marking	£45	£50	£45
Priority Photocopy Script	£15	£15	FREE
Post-EAR Photocopy Script	£15	£15	£15
Original Script	£15	£15	FREE

Do not hesitate to contact me, via email, if you need a further explanation of the process.

Yours faithfully,

Mrs Clare Stamp
Examination Officer
E-Mail: exams@uvhs.uk