



RECORD OF MEETINGS

Meeting Title: Parent Council



Present: MHa; TRe; ASm; Mrs Wilde; Mr Clegg; Mrs King; Mrs Fletcher; Mrs Bur

Apologies:

Date of Meeting: 24.11.25

Agenda Item	Who	Discussion Points
	MHa	Explanation of the purpose and remit of this group.
Routines and the School Improvement plan	TRe	• Assessment and adaptation • Behaviour and belonging • Culture and community Explanation of the Ready to Listen routine and the routines bootcamp for year 7 Coaching as part of staff development Shared each of the routines
	Parent	Do they already know these routines from primary?
	Parent	Many of them do and we are seeing it becoming more embedded Are all students expected to make eye contact? No. We try to respond to the needs of the students Will revisit in January in assemblies Will continue to monitor and refine as we go along. Student voice upcoming. STEPS as a way for students to speak to staff – speaking respectfully Is the “smile” element necessary / appropriate? We are trying to model respectful behaviour.
	MHa	Some students read a neutral expression as negative – smiling helps students who have experienced trauma.
	Parent	Are students not speaking to staff in this way anyway? Most of them are, but there are some and some situations in which we need to model the behaviour we want to see Communities of Practice INSET – designed to make CPD for staff more effective for all staff. About building effective habits
	Parents	How effectively are supply teachers involved in this?
	MHa	One day supply vs long term. All are given the walkthru but we need to develop this more effectively Cover supervisors are part of the process SLT popping into lessons more routinely as a means of support
	Parent	Is prompt, choose, remove consistent?
	MHa	In most cases.

Agenda Item	Who	Discussion Points
	Parent Parent Parent MHa	Also links nicely to the new walkthrus Are staff all greeting students by name? Where possible, yes. Trying to develop a relational approach. What effective feedback looks like: CRAFT time Trialling it now – feedback in December then INSET in January Need to more effectively model this to support weaker students How do you balance the needs of students who work at different rates or levels? It is built into the planning Are all departments doing the same amount of deep marking? Depends on the dept – it is built in to schemes of learning.
Work experience		Concern about the list that has been sent out - a number of companies on the list no longer exist Recognise that some of this information has been provided to the school and is not provided by the school Concerns about use of school emails – has heard that there are some issues with emails being blocked (to be followed up by ANa)
Proof reading		Some issues with lack of clarity in communications re: incorrect SPAG, incorrect dates etc
Toilets		Matt took the parent council to the toilets!

Meeting closed: 17.48