



How to Apply for a Post at Ulverston Victoria High School

Ulverston Victoria High School is committed to safeguarding and promoting the welfare of children and young people, in line with statutory guidance Keeping Children Safe in Education, Revised September 2018, and expects all staff, governors and volunteers to share this commitment.

All positions are conditional on satisfactory completion of employment vetting including an enhanced check through the Disclosure and Barring Service, Teacher Prohibition Checks through the Teacher Regulation Agency, suitable references, Proof of Right to Work in the UK, pre-employment health check and professional qualifications.

- Thank you for taking an interest in our school and considering an application for a post at Ulverston Victoria High School. If you are interested in any of the vacancies advertised, please view the application pack for each post and click on the links for the relevant supporting documentation.
- Please read the guidance notes before completing the application form. Our application form is supported by Adobe. If your computer does not have Adobe, please click on the “Get Adobe” button located within the vacancies section of the UVHS website to download this. Please note that a CVs are not accepted. Alongside the application form, you are required to submit a letter of application. In the letter please explain how your experience, training and personal qualities match the requirements of the role as set out in the job description and person specification contained within the application pack.
- Applications should be returned to Andrea Herman, HR Manager/Headteacher’s PA at Ulverston Victoria High School by email to recruitment@uvhs.uk
- If you are shortlisted, references will be taken up prior to your interview. Any applicants called for interview who have submitted an electronic application will be required to sign their application form at interview.
- Applicants who attend for interview should bring photographic identification and original proof of qualifications. Copies will be taken of these documents prior to the interview.
- Applicants who have not received an invite to interview within three weeks of the specified closing date should assume that they have not been shortlisted.

Thank you for your interest in Ulverston Victoria High School and for taking the time to submit your application.